

Publications Specialist / Medical Writer

POSITION SUMMARY: Writes and submits Second Sight (www.secondsight.com) driven scientific articles for publication in peer-reviewed journals; writes and reviews conference abstracts; coordinates publications with/for outside investigators; and assists with internal report writing and grant submissions.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Writes and submits scientific articles for publication in peer-reviewed journals
- Writes and reviews conference abstracts and presentation slides
- Coordinates publications and abstracts with outside investigators
- Assists with Research, Clinical, and Regulatory report writing
- Coordinates and writes grant submissions

EDUCATION/CERTIFICATION:

- Bachelor's degree from four-year college or university
- 1-5 years medical writing experience and/or training
- Or equivalent combination of education and experience.

EXPERIENCE REQUIRED:

- First author of peer-reviewed scientific journal articles
- First author of scientific conference abstracts
- Experience presenting scientific material to medical and lay audiences

KNOWLEDGE REQUIRED: Background in scientific or engineering discipline

KNOWLEDGE & EXPERIENCE PREFERRED:

- Background in neuroscience, ophthalmology, or biomedical engineering
- Familiarity and experience with biostatistics theory and analysis software
- Knowledge of HIPAA regulations and compliance

SKILLS/ABILITIES:

- Exceptional written and verbal communication skills
- Detail-oriented with strong organizational skills
- Excellent people skills, team oriented. Able to work in cross-functional teams with medical doctors, scientists, engineers, and sales/marketing department personnel.
- Ability to work under time and resource pressures
- Good personal presentation